

Truckee Saturday Farmers Market

The Truckee Saturday Farmers Market is a California Certified Farmers Market. We will be hosting the Market at the new Truckee Railyard parking area adjacent to Historic Downtown; **Saturdays, from 8:00 am to 12:00 pm, June 5th through September 4th, 2021.**

Please read all the rules and regulations about our market, and fill out your application. **Applications are due no later than March 15, 2021.** All applications must be accompanied with copies of appropriate certificates.

Address all application and checks to:

Slow Food Lake Tahoe
Attn: Todd Karol
PO Box 1351
Truckee, CA 96160

Please also send a digital copy of all applications to:

Truckeefarmersmarket@gmail.com

Truckee Saturday Farmers Market Operating Guidelines & Rules Summer 2021

The Truckee Saturday Farmers Markets is a California Certified Farmers Market Format in accordance with the regulations of the California Administrative Code, Title 3, Group 4, Article 4.5. The following rules clarify and supplement the California Direct Marketing Regulations.

Please review the information and return a signed copy to the Market Manager along with your application, all appropriate certificates, permits and application fee.

1. Market Location, Dates, Times

- a. **Location:** Truckee Railyard parking area adjacent to Historic Downtown
- b. **Dates:** June 5th – September 4th, 2021
- c. **Times:** Saturdays, 8:00 am-12:00 pm
- d. **Set-Up:** 6:00 am-7:45 am
 - i. All vendors must be set-up and ready for business by 7:45am.
NO EXCEPTIONS
- e. **Take Down:** 12:00-1:00pm
 - i. All vendors must stay set-up until 12pm. **NO EXCEPTIONS**

2. Fees

- a. **Applications must be submitted with a \$40 administrative fee. Checks are only deposited if application is accepted.**
- b. Weekly booth space, 10x10 feet + 1 vehicle → approximately \$50.00 / per week. (still waiting on final numbers from permit fees, this is a not-for-profit market, so fees will only be based on what is needed to operate the market)
- c. Vendors may pay weekly, in cash or check before the close of market.

3. Vendor Information

- a. Vendor participation is by selection only; criteria will be based on locality and sustainability practices and how each vendor will enhance the overall market. Truckee Saturday Farmers Market reserves the right to refuse participation to any applicant.
- b. Vendors are responsible for complying with all state and local laws, regulations and requirements. Every vendor is responsible for the appropriate certificates and licenses required to operate and must be able to provide them if requested.
- c. Evaluation over the season will determine the value of each vendor, depending on: quality of products, presentation of products, customer service, and attendance.
- d. All vendor merchandise must be approved through the application process.
Additional items and certificates late in the season, must be pre-approved by the Market Manager before being brought to market.

4. Permits & Licenses

- a. All vendors are required to carry their own liability insurance of at least \$1,000,000 and to add Truckee Saturday Farmers Market as an additional insured (this should be at no additional cost).
- b. All produce vendors must submit a current Department of Agriculture Producer Certificate from their County along with permission from the Nevada County Ag. Commissioner. All additional certificates must be accompanied by proper back-up information and submitted with the application. This same certificate must be clearly displayed at the farmers' booth.
- c. All prepared food vendors/restaurants must have a California State Resellers License and a Temporary Food Facility Permit from the Nevada County Environmental Health Department

5. Market Rules

- a. No commercial produce is allowed.
- b. If a weekly vendor cannot attend, they must notify the Market Manager at (530) 214-9198 or truckeefarmersmarket@gmail.com **at least 48 hours in advance**.
 - i. Less than 48 hour cancellation is considered late and subject to fees.
 - ii. Repeated absences without notice may result in termination from the market.
- c. There is enough parking for each vendor to bring one vehicle. The rest of the parking lot is reserved for customer use only.
 - i. Vendor vehicles must be in place by the time the market opens and should stay until the market closes.

6. Etiquette

- a. All booths must have business signs, visible and legible pricing, table cloths, market tent, tables, certifications, tidy booth spaces, and comply with all local regulations.
- b. Vendors are expected to be friendly and helpful.
- c. All vendors must comply with the Town of Truckee Ordinance Title 6 of the Truckee Municipal Code Section 6.18.030, also known as the plastic bag ban.**
- d. Vendors may give out samples to customers, but must have water, disposable gloves, wash stations, etc. It is the vendor's responsibility to know and follow the requirements of the Nevada County Environmental Health Department regarding sampling.
- e. Vendors are responsible for clean up and removal of their own waste.

7. Other Information

- a. Public restrooms will be available on-site.
- b. No dogs are allowed in the market area at any time.
- c. Food items must be kept 6 inches above ground (H.C. #27831)
- d. No smoking in the Market area.
- e. Truckee Saturday Farmers Market has the right to make changes to the market operations at any time during the year.

Truckee Saturday Farmers Market 2021 Vendor Application

Name of Business: _____

Contact Person: _____ Email Address: _____

Mailing Address: _____

Telephone: _____ Cell Phone: _____

Check One Category:

Grower Prepared Food Other
 Packaged Food Maker
 NonProfit

Please list and provide a description of the product(s) you wish to sell, how they are grown, prepared, and/or sourced and certifications, if any:

Booth Description: Booth size is 10 ' x 10 ' and includes parking for one vehicle.

Number of booth stalls requested:

Booth Fees: Weekly → TBD / per week, per above.

Send all that apply:

- \$40 Application fee
- Completed Application
- Certification Papers (for produce only)
- Temporary Food Facility Permit

- Liability insurance (required by all vendors)
- Signed Rules & Regulations
- Signed Release & Indemnity Agreement

I have read and understand the Truckee Community Farmers Market Operating Rules and Guidelines for the 2021 Summer Season and I agree to abide by them.

Name of Business or Organization

Applicant Name

Applicant Signature

Date

Truckee Saturday Farmers Market

RELEASE AND INDEMNITY AGREEMENT

WHEREAS, _____, a vendor, charitable organization or other type of entity desires to participate in the Truckee Saturday Farmers Market, which will be held in the Truckee Railyard parking area adjacent to Historic Downtown, Truckee, on Saturdays from 8:00 am to 12:00 pm, from June 5th – September 4th, 2021.

WHEREAS, such organization meets the criteria for participation in the Truckee Saturday Farmers Market and agrees to obey the rules of the market and understands the nature of operating within the Truckee Saturday Farmers Market and their responsibilities as a Market Vendor or Participant in the market, including assuming responsibility for safe operation and conduct of their business within the market; the User agrees to indemnify, hold harmless and defend the Truckee Saturday Farmers Market, its officers, agents and employees from and against all liability for and all claims, suits, demands, and/or actions for damages, injuries to person (including death), property damage (including loss of use) and expenses including court costs and attorney's fees and other reasonable costs occasioned by or arising out of User's presence within the market area permitted by the Town of Truckee conducted in connection with or incidental to participation and arising out of or resulting from the intentional acts or negligence of User, its officers, agents, employees, or person participating in the event sponsored by the User.

User further agrees that it shall, at all times, exercise reasonable precautions on behalf of, and be solely responsible for the safety of its officers, agents, employees, participants, visitors, and other persons as well as their property, while in or on the market and surrounding areas. It is expressly understood and agreed that the Truckee Saturday Farmers Market shall not be liable or responsible for the negligence of User, its agents, servants, employees, customers, visitors, and participants.

It is further agreed with respect to the above indemnity, that the Truckee Saturday Farmers Market and User will provide the other with prompt and timely notice of any event covered in any way directly or indirectly, contingently or otherwise affected or which might affect the User of Truckee Saturday Farmers Market.

User further agrees that this indemnity provision shall be considered as an additional remedy for the Truckee Saturday Farmers Market and not as an exclusive remedy.

Name of Business or Organization

Applicant Name

Applicant Signature

Date